

**RUMSON-FAIR HAVEN REGIONAL HIGH SCHOOL
BOARD OF EDUCATION**

FY 2024-2025 No.21
OFFICIAL MINUTES

February 4, 2025 Regular Meeting

“Our mission is to empower all of our students with the tools to find their passions and thrive as knowledgeable, confident, resilient, creative, and compassionate citizens of a global community.”

1. Call to Order

The Rumson-Fair Haven Regional High School Board of Education regular meeting was held in the Learning Commons. The meeting was called to order at 6:30 p.m. by Mrs. McGinty, Board President.

2. Salute the Flag

3. Statement of Compliance - Mrs. McGinty read the statement of compliance

Adequate notice of this meeting has been disseminated in accordance with NJSA 10:4-8 of the Open Public Meetings Act, specifying the date, time and place and filed with the Asbury Park Press, the Two River Times, the Borough Clerks, posted on the District website and in the Main Office.

4. Roll Call

Mr. Dougherty	Present	Mrs. Kiley	Present	Mrs. Romano	Present
Mr. Grant	Present	Mrs. McGinty	Present	Mrs. Thompson	Present
Mrs. Hickey	Present	Mr. Page	Present	Mrs. Whitehouse	Present

Also in attendance:

Dr. Peter Righi, Interim Superintendent

Sean Cranston, School Business Administrator

Athina Cornell, Board Counsel

Mr. Dougherty read the mission statement.

5. Welcome of Visitors

Mrs. McGinty welcomed all visitors to the meeting.

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6. Communications

- a. Mrs. Kiley informed the board that RFH and Forrestdale have matching graduation dates for the 25-26 SY.
- b. Dr. Righi received a communication from one parent that was concerned about the safety of our students who drive to school.

7. Board Reports

- a. Policy - Mrs. Thompson - January 23, 2025
- b. Superintendent's Report
 - i. Budget Presentation - Technology, Special Services, Athletics & Activities
- Sean Cranston

8. Public Comment on Agenda Items

- a. None

9. ACTION ITEMS

MINUTES

The Superintendent recommends approval of minutes #1.

Approve Board Meeting Minutes

- 1. Recommend Board approval of the following meeting minutes:
 - a. January 21, 2025 Regular Meeting Minutes
 - b. January 21, 2025 Executive Session Minutes

Board Comment: None

On a **MOTION** made by Mrs. Kiley and seconded by Mr. Grant, the Board of Education approved the minutes with the following roll call vote:

Mr. Dougherty	Yes	Mrs. Kiley	Yes	Mrs. Romano	Yes
Mr. Grant	Yes	Mrs. McGinty	Yes	Mrs. Thompson	Yes
Mrs. Hickey	Yes	Mr. Page	Yes	Mrs. Whitehouse	Yes

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PERSONNEL

The Superintendent recommends personnel items #2 through #3

Substitutes / Coaching/Advisor Appointments

2. Approval to Amend Coaching Appointments

Recommend Board approval to amend the following coaching appointments:

NAME	SPORT	FROM	TO	STIPEND/STEP
Christopher Seslar	Rowing - Group III	Co-Head Coach	Head Coach	\$7,929 / 7
Edward Reilly	Rowing - Group III	Co-Head Coach	Assistant Coach	\$5,954 / 7

3. Approval of Coaching / Advisor Appointments

Recommend Board approval of the following coaching / advisor appointments:

NAME	SPORT/CLUB	POSITION	STIPEND/STEP
Jorge Borges Carvalho	Rowing - Group III	Assistant Coach	\$3,906 / 1
Glenn Grainger	Flag Football	Volunteer Advisor	N/A

Board Comment:

On a **MOTION** made by Mr. Grant and seconded by Mr. Page, the Board approved Personnel Items 2-3 with the following roll call vote:

Mr. Dougherty	Yes	Mrs. Kiley	Yes	Mrs. Romano	Yes
Mr. Grant	Yes	Mrs. McGinty	Yes	Mrs. Thompson	Yes
Mrs. Hickey	Yes	Mr. Page	Yes	Mrs. Whitehouse	Yes

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FINANCE

The Superintendent recommends finance items #4-12

Board Secretary's Monthly Certification - December 2024

Pursuant to 6A:23A-16.10(c)3, I, Sean Cranston, School Business Administrator/Board Secretary, certifies that no line item has been over expended in violation of 6A:23A-16.10(c)3 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

Sean S. Cranston

4. Approval of Bill List

Recommend Board approval of the following bill lists dated **January 31, 2025**:

General Fund	\$ 148,396.60
Special Revenue Fund	\$ 674.99
Capital Projects Fund	\$ 0.00
Food Services Fund	\$ 30,109.00
Total	\$ 179,180.59
Payroll 01-31-25	\$ 686,319.95
Total Expenditures	\$ 865,500.54

5. Approve Board Secretary's Report – December 2024

Recommend Board approval of the Board Secretary's report for **December 31, 2024**.

6. Approve Panda LLC, Cash Reconciliation Report– December 2024

Recommend Board approval of the **Panda LLC Cash Reconciliation** report for – **December 31, 2024**.

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7. Budget Transfers - December 2024

Recommend Board approval of the budget transfer report for **December 2024**.

8. Board of Education's Certification of Budgetary Major Account Fund Status

To approve that pursuant to 6A:23A-16.10(c)4, the Board of Education after review of the School Business Administrator/Board Secretary's monthly financial reports as of **December 31, 2024**, and upon consultation with the appropriate district officials, certifies to the best of their knowledge no major account or fund has been over-expended in violation of 6A:23A-16.10(b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

9. Approval of Attendance at Professional Conferences and or Workshops:

Recommend Board approval of the following staff to attend professional conferences and or workshops as recommended by the Superintendent of Schools:

Date	Name	Conference/Workshop (Budget Account #)	Registration	Estimated Travel	Day	Location
Various	Daniel Cavalli	Fundamentals of Coaching	\$60	\$0	Own Time	Online
Various	Louis Rettino	Fundamentals of Coaching	\$60	\$0	Own Time	Online
Various	Devin Cooper	Fundamentals of Coaching	\$60	\$0	Own Time	Online
Various	Jack Velcamp	Fundamentals of Coaching	\$60	\$0	Own Time	Online
Various	Eamon Kitson	Fundamentals of Coaching	\$60	\$0	Own Time	Online
Various	Ryan Meyers	Fundamentals of Coaching	\$60	\$0	Own Time	Online
Various	Jonathan Troise	Fundamentals of Coaching	\$60	\$0	Own Time	Online
Various	Danielle McCoy	Fundamentals of Coaching	\$60	\$0	Own Time	Online
Various	Alexandra Carroll	Fundamentals of Coaching	\$60	\$0	Own Time	Online

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Various	Laura Grande	Fundamentals of Coaching	\$60	\$0	Own Time	Online
Various	Alex Cafiero	Fundamentals of Coaching	\$60	\$0	Own Time	Online
Various	Christopher Juliano	Fundamentals of Coaching	\$60	\$0	Own Time	Online
Various	Gabrielle Eglinton	Fundamentals of Coaching	\$60	\$0	Own Time	Online
2-26-25	Kerri Bress	School Health & The Law	\$150	\$26	Full	Monroe, NJ
3-27-25 to 3-28-25	Lindsey McPherson	2025 NJ Speech Language Hearing Association Convention	\$255	\$300	Full	Atlantic City, NJ
2-11-25	Tara Flynn	Tour of Integrated Care Concepts	\$0	\$0	Half PM	Tinton Falls, NJ
2-11-25	Jared Gonsalves	Tour of Integrated Care Concepts	\$0	\$0	Half PM	Tinton Falls, NJ
2-11-25	Arianna Hoffman	Tour of Integrated Care Concepts	\$0	\$0	Half PM	Tinton Falls, NJ
2-11-25	Robert Miller	Tour of Integrated Care Concepts	\$0	\$0	Half PM	Tinton Falls, NJ
2-11-25	Alyssa Schulte	Tour of Integrated Care Concepts	\$0	\$0	Half PM	Tinton Falls, NJ
2-11-25	Elisa Verran	Tour of Integrated Care Concepts	\$0	\$0	Half PM	Tinton Falls, NJ
2-11-25	Chrissy Fabrico	Tour of Integrated Care Concepts	\$0	\$0	Half PM	Tinton Falls, NJ
2-11-25	Patrick Karl	Tour of Integrated Care Concepts	\$0	\$0	Half PM	Tinton Falls, NJ
2-7-25	Christopher Quinn	NJFCA Football Clinic	\$65	\$0	Full	Edison,

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						NJ
2-7-25	Jeremy Schulte	NJFCA Football Clinic	\$65	\$25	Full	Edison, NJ
4-25-25 to 4-27-25	Sarah Fitzgerald	Learning and Brain Conference	\$649	\$1250	Full	New York, NY
Various	Robert Orrok	Precision Nutrition Level 1 Certification	\$599	\$0	n/a	Online
3-11-25	Megan Rizzitello	2025 NJECC Annual Educational Technology Conference	\$135	\$55	Full	Montclair, NJ
3-28-25	Alyssa Schulte	Monmouth & Ocean County School Counselors Good Idea Counselor	\$0	\$5	Full	Lincroft, NJ
2-17-25	Justin Langlois	NJASL 2025 Virtual Min Conference	\$10	\$0	Full	Virtual
3-5-25	Lauren Malaney	TCNJ Educational Opportunities	\$0	\$25	Full	Ewing, NJ
2-17-25	Hannah Phillips	Tour of Fort Monmouth Adult Day Program	\$0	\$0	Half PM	Oceanport, NJ
3-27-25 to 3-28-25	Jonathan Pennetti	NSTA National Conference on Science Education	\$450	\$500	Full	Philadelphia, PA
2-18-25	Seth Herman	Legal One: Developing the Comprehensive Equity Plan	\$125	\$0	Full	Virtual

10. Approval of Donation

Recommend Board approval of a donation of \$2,000 from the RFH Booster Club to help fund Girls Flag Football.

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11. Approval of Donation

Recommend Board approval of a donation of \$2,000 from the RFH Touchdown Club to help fund Girls Flag Football.

12. Approval of Donation

Recommend Board approval of a donation of \$29,275 from the RFH Booster Club for the purchase of a new Pole Vault and High Jump Pits with weather covers.

Board Comment: None

On a **MOTION** made by Mrs. Whitehouse and seconded by Mr. Grant the Board approved Finance Items 4-12 with the following roll call vote:

Mr. Dougherty	Yes	Mrs. Kiley	Yes	Mrs. Romano	Yes
Mr. Grant	Yes	Mrs. McGinty	Yes	Mrs. Thompson	Yes
Mrs. Hickey	Yes	Mr. Page	Yes	Mrs. Whitehouse	Yes

EDUCATION

The superintendent recommends education items #13-16

13. Approval of Field Trip Request(s) for the 2024-2025 School Year as listed

Recommend Board approval of the following field trip request(s) for the 2024-2025 school year:

DATE	DESTINATION	CLUB/CLASS	ADVISOR/ CHAPERONES
February 6	Red Bank Primary School Juanitos, Red Bank	Spanish V	Yannell Maglione Patricia Beattie
February 6	Deane Porter Elementary School	Student Government Association	Nicholas DelBuono

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14. Approval of Fundraising Request(s) for the 2024-2025 School Year as listed

Recommend board approve the following fundraising request(s) for the 2024-2025 school year:

DATE	CLUB/PROGRAM	ADVISOR(S)	ACTIVITY
January 22 - February 28	Key Club	Jeremy Schulte	Collect sweatshirts for Hoodies for the Homeless
Week of February 14	Health Career Club	Lauren Butler	Valentine's Day Bake Sale
Month of March	Character Ed	Alyssa Trocchia	Collection for Covenant House
Month of March	Character Ed	Alyssa Trocchia	Book Drive for Bridge of Books
March 19	Fashion Club	Kristen Lanfrank	Recycled Clothing Thrift Event
May 4	Ridge Road Alliance	Jeremy Schulte	Ridge Road Run

15. Approval of Home Instruction

Recommend Board approval of home instruction for the 2024 - 2025 school year as listed:

STUDENT NO.	TIME FRAME	REASON	PROVIDER/COST
27001050	12/17/24-2/21/25 10 hours per week	Medical	RFH Faculty/ \$55 per hour MOESC \$75 per hour Math/Science

16. Approval of Sidebar Agreement

Recommend Board approval of the sidebar agreement between Rumson-Fair Haven Regional High School Board of Education and the Rumson-Fair Haven Regional School Employees Association to begin the 2025 - 2026 school year on Wednesday, August 27, 2025 as per **Attachment A**.

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Board Comment: None

On a **MOTION** made by Mr. Grant and seconded by Mr. Page, the Board approved Education Items 13-16 with the following roll call vote:

Mr. Dougherty	Yes	Mrs. Kiley	Yes	Mrs. Romano	Yes
Mr. Grant	Yes	Mrs. McGinty	Yes	Mrs. Thompson	Yes
Mrs. Hickey	Yes	Mr. Page	Yes	Mrs. Whitehouse	Yes

POLICY & PLANNING

The Superintendent recommends Policy item #17

17. Approval of First Reading of Policies and Regulations

Recommend Board approval of the first reading of the policies and regulations listed below:

- Policy 5512 - Harassment, Intimidation, or Bullying
- Policy 5533 - Student Smoking
- Policy 5710 - Student Grievance
- Policy 7441 - Electronic Surveillance in School Buildings and on School Grounds
- Regulation 7441 - Electronic Surveillance in School Buildings and on School Grounds
- Policy 8500 - Food Services
- Policy 9320 - Cooperation with Law Enforcement Agencies
- Regulation 9320 - Cooperation with Law Enforcement Agencies

Board Comment: None

On a **MOTION** made by Mr. Grant and seconded by Mrs. Thompson, the Board approved Policy & Planning Items 17 with the following roll call vote:

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Mr. Dougherty	Yes	Mrs. Kiley	Yes	Mrs. Romano	Yes
Mr. Grant	Yes	Mrs. McGinty	Yes	Mrs. Thompson	Yes
Mrs. Hickey	Yes	Mr. Page	Yes	Mrs. Whitehouse	Yes

12. Public Comment - None

13. Executive Session

On a **MOTION** made by Mrs. Whitehouse and seconded by Mr. Grant the Board by unanimous roll call vote, moved to Executive Session at 6:56 p.m.:

WHEREAS, the Open Public Meetings Act, N.J.S.A. 10:4-6 et seq., (the “Act”) provides that the Rumson-Fair Haven Board of Education may hold an “Executive Session” from which the public is excluded to discuss matters that are one of the nine (9) subject matters listed Section 12(b) of the Act; and

WHEREAS, it is recommended by the Business Administrator that the Rumson-Fair Haven Board of Education go into Executive Session on February 4, 2025 to discuss matters that are permissible for discussion in Executive Session; and

WHEREAS, the length of the Executive Session is estimated to be 45 minutes after which the public meeting of the Board may reconvene and proceed with business; and

WHEREAS, that the Board hereby declares that its discussion of the following subject(s) will be made public at a time when the public’s interest in disclosure is greater than any privacy or governmental interest being protected from disclosure.

NOW, THEREFORE, BE IT RESOLVED by the Rumson-Fair Haven Board of Education that the Board shall go into Executive Session to discuss the following items:

- ❖ Personnel
- ❖ Attorney/Client Privilege

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13. Reconvene Public Session

On a **MOTION** by Mrs. Kiley seconded by Mrs. Whitehouse, the Board by unanimous roll call vote returned to open Public Session at 7:56 p.m.

15. Adjournment

As there was no further business before the Board, on a **MOTION** by Mr. Page, seconded by Mr. Dougherty, and carried by unanimous roll call vote the Board adjourned the meeting at 7:57 p.m.

Respectfully submitted,

Sean S. Cranston

**Sean S. Cranston
Business Administrator/Board Secretary
Rumson-Fair Haven Regional High School**

**SIDEBAR AGREEMENT
BY AND BETWEEN THE
RUMSON-FAIR HAVEN REGIONAL BOARD OF EDUCATION
AND THE
RUMSON-FAIR HAVEN REGIONAL EDUCATION ASSOCIATION**

This Sidebar Agreement ("Agreement") is made this 29th day of January, 2025, between the Rumson-Fair Haven Regional Board of Education ("Board") and Rumson-Fair Haven Regional Education Association ("Association") (hereinafter "the Parties").

WHEREAS, the Board and Association are parties to a Collective Bargaining Agreement ("CBA") for the period of July 1, 2022 through June 30, 2025; and

WHEREAS, Article 21:6a of the CBA provides that effective for the 2023-2024 school year, the teacher work year shall include:

- (a) The total number of teacher days worked in a school year shall include the student calendar plus up to five (5) days, not to exceed 186 teacher work days. The five (5) additional teacher work days shall be scheduled by the Board for purposes of professional growth and staff meetings. Activities on these days will be scheduled to begin at 7:40 a.m. and to conclude at 2:40 p.m. with 30 minutes for lunch. Each of these days will provide six and one-half (6.5) hours of professional growth credit.
- (b) Two half-days of professional growth may be scheduled near the end of each semester. On those days the student day will begin at the regular time of 7:40 a.m. and will conclude at 12:07 p.m. The professional growth activities will be scheduled to begin at 12:15 p.m. and to conclude at 3:15 p.m. No special lunch time will be provided because each participant will have had a lunch period of 27 minutes scheduled during the shortened student day. Each of these days will provide three (3) hours of professional growth credit.
- (c) These additional teacher days and two half-days of professional growth referenced above (a, b) will be scheduled in addition to the twenty (20) days for meetings that are permitted by Article 21:5 of this Agreement.
- (d) RFH will schedule a delayed opening one Wednesday a month during each month of the school year for staff professional development. Staff professional development will run from 7:30 am – 9:00 am on the Delayed Opening Wednesdays.

AND, WHEREAS, Article 22:1(b) of the CBA provides that a four-day summer work schedule for maintenance employees shall be established with notice given no later than May 15th of the preceding school year. The terms of the program are as follows:

From July 1 through August 31, Maintenance shall work an eight (8) hour and forty-five (45) minute work day (based on a 40 hour work week worked in four days). The 5th week day removed from Maintenance schedule will be on a Monday or Friday. The Supervisor of Buildings and Grounds or his designee will establish a schedule and assign maintenance employees based on a four day work week to ensure that there is maintenance coverage in the district. The fifth day removed from the maintenance summer work week will be assigned by the chief school administrator or his/her designee. In the event school for students opens the week after August 31, the four (4) day summer work week will not be effectuated for that week.

AND, WHEREAS, Article 23.1 of the CBA provides:

23.1 A four (4) day summer work schedule for secretaries shall be established with notice given no later than May 15 of the preceding school year. The chief school administrator will establish the schedule to reflect the Friday or Monday that school will be closed. The terms of the summer work schedule are as follows: From July 1, 2022 through August 31, 2022 secretaries shall work a seven (7) hour and thirty (30) minute work day (based on a thirty (30) hour work week worked in four (4) days).

WHEREAS, the Parties have reached an agreement with respect to the end of the 2025 summer, start and end of the 25-26 school year, and start of the 2026 summer hours;

NOW, THEREFORE, IT IS AGREED, as follows:

1. Effective upon ratification of this Agreement, and from discussions of the school calendar for 2025–2026 school year, the parties agree that having the teachers work two (2) days in August 2025 is desirable. The Association will agree that the school year shall begin on August 27 and 28, 2025, and summer hours shall end for maintenance and secretaries on August 26, 2025. The parties also agree that the school year shall end by June 19, 2026 and summer hours for the 2026 summer will begin by June 29, 2026. The exception to extend the end of the school year beyond June 19, 2026 is if all emergency snow days have been exhausted and there is a need to add days to the end of the school year to satisfy the 180 student day mandate.
2. The terms and conditions of this Agreement are subject to ratification and approval by the Board.
3. The provisions of this Agreement shall not constitute binding precedent and shall not become past practice.

4. This Agreement contains the entire agreement and understanding between the Parties and constitutes a full and final agreement on any and all issues relating to this matter, except that the parties reserve their right to enforce this Agreement, if necessary.
5. This Agreement shall be governed by the laws of the State of New Jersey.
6. If a specific clause of the Agreement is determined to be illegal or in violation of any Federal or State law, the remainder of the Agreement shall not be affected by such a ruling and shall remain in full force and effect.
7. The Parties shall be bound by the terms and conditions of this Agreement, finding it to be in the best interests of the public, consistent with public policy, fair and equitable under all circumstances surrounding this matter.
8. The Parties have entered into this Agreement freely and voluntarily with a full understanding of their rights and the contents of this Agreement.
9. The Agreement may not be altered, amended or modified except in writing, signed and duly authorized by all parties.
10. The Parties acknowledge that they had the opportunity to consult with legal counsel and/or representatives of their choice regarding this Agreement and represent that they have read this Agreement and fully understand and agree to be bound by it. The Parties also acknowledge that they have been provided with a reasonable period of time within which to consider the terms of this Agreement prior to its execution.

IN WITNESS WHEREOF, the Parties hereunder have caused the Sidebar Agreement to be duly executed this day.

For the Board:

Anne Marie McGinty, BOE President

Peter Righi, Interim Superintendent

For the S.E.A.:

Thomas Highton, SEA President

Sean Cranston,
Business Administrator/Board Secretary

Date

